



CoWorking Space Daily Cleaning Routine

1. Cleaning will be conducted with CDC approved cleaners ie disinfecting wipes, sprays, ect.
2. CoWorking Space cleaning will be conducted on all mutual surfaces such as tables, chair rests, doorknobs, counters, laptops, bathrooms, light switches etc.
3. Cleaning will be conducted in the CoWorking Space at 7:20am, after lunch break at 12:00pm, before after school hours at 3:00pm, and before closing the space at 6:00pm.
4. Cleaning will be conducted by CoWorking TAs/Staff members.
5. Trash bags will be removed from the CoWorking Space at close of business in order to maintain isolation of discarded cleaning products.